



PLEASE NOTE MUST GIVE AT LEAST 28 DAYS NOTICE

**NOTICE TO VACATE &
DELIVER UP POSSESSION**

I/We give notice of my/our
intention to vacate the premises known as
..... on the
..... (vacate date).

Telephone:(ah)..... (bh)
..... (mobile)

Forwarding address:

Reason for Leaving:

TENANT BREAKING LEASE?: YES NO (please tick)

I/We of do hereby
authorise Leeburn & Company Pty Ltd of 50 Evans Street, Sunbury to re-let the subject
property on my/our behalf. I/We do acknowledge that I/We are solely responsible for the
rental of the subject property until the same is re-let or until the expiration of the lease. We
also acknowledge that a pro rata letting fee, tenancy data base checks and advertising costs
will be payable by me to Leeburn & Company Pty Ltd of 50 Evans Street, Sunbury.

Tenant/s Signature :

Date :

Staff's Signature :